

## Volunteers' Preservation of Confidentiality Form

To: **The Foundation for the Welfare of Holocaust Victims (R.A.)**

1. My participation as a volunteer in the project is subject to the approval of the Foundation's Volunteers Coordinator, at its sole discretion.
2. I declare and confirm that in the framework of my volunteer activity, no employee-employer relations shall exist between me and the "Foundation for the Welfare of Holocaust Victims", neither explicit or implied, and I will not be entitled to any payment whatsoever from the Foundation, including any salary or reimbursement of expenses. My volunteer activity with Holocaust survivors is done solely on a **volunteering** basis.
3. I undertake to refuse any offer to receive any payment whatsoever in the framework of my volunteer activity from Holocaust survivors or any other person or entity.
4. I undertake not to be involved in any manner whatsoever in the preparation and drafting of a will of a Holocaust survivor, and not to initiate any conversation with a Holocaust survivor or advise him/her in matters of inheritance and wills. Furthermore, I will notify the Foundation immediately of any event in which I will be told or it will be brought to my attention, by a Holocaust survivor or by any other person on his/her behalf, that it is the wish of the Holocaust survivor to bequeath to me or to the Foundation any of his property, and I will also clarify to the Holocaust survivor or to the person on his/her behalf, as aforesaid, that I am not interested in being involved in any manner whatsoever in the preparation of his/her will.
5. I hereby undertake not to disclose information and not to give any media interview regarding the "Foundation for the Welfare of Holocaust Survivors" or my activity in the Foundation, without prior written approval of the Foundation.
6. I hereby undertake to maintain in confidentiality all information pertaining to the Holocaust survivor for whom I act as a volunteer (see below, Undertaking to Maintain Confidentiality).
7. In the event that I will breach any of my undertaking to the Foundation, and in any event in which to the opinion of the Foundation my volunteer activity cannot be continued, the Volunteers Coordinator is permitted to terminate my volunteer activity.
8. I undertake to act in the course of the program, in accordance with the instructions given by the Volunteers Coordinator.
9. As a volunteer, I am insured in the framework of the volunteer activity under a third party insurance policy to be purchased by the Foundation.
10. As a volunteer, I am entitled to receive suitable training for my volunteer activity, and I will receive instructions and enrichment in the framework of two group meetings during the year of volunteer activity.
11. As a volunteer of the Foundation, I will be able to consult with the Foundation's professional staff regarding any matter concerning my volunteer activity and the provision of additional assistance to a Holocaust survivor.

12. I am entitled to contact the Volunteers Coordinator and/or to the head of the volunteer activity with any question or problem that arises in the framework of my volunteer activity with a Holocaust survivor.

### **Undertaking to Maintain Confidentiality**

Whereas I am a volunteer of the Foundation for the Welfare of Holocaust Survivors (A.R.) (hereinafter: "the Foundation"), and Whereas for the purpose of carrying out the volunteer activity, it is necessary that I will be exposed to information of the Foundation and to personal details of Holocaust survivors (including full name, identification number, address of residence, country of origin, places where people stayed during World War II, relevant medical details, and so on) (hereinafter: personal/confidential information).

Therefore, I hereby undertake to maintain in strict confidentiality any such personal/confidential information that will be disclosed to me/I will be exposed to in the framework of my volunteer activity, and accordingly, I hereby declare that I will make use of it only for the purpose of my volunteer activity.